



STATE OF MONTANA
DEPARTMENT OF ADMINISTRATION
INFORMATION TECHNOLOGY SERVICES DIVISION



Brian Schweitzer
Governor

State Of Montana

Agency Biennial Report

Template

FOR FY2010

Document Prepared By:

MONTANA BOARD OF CRIME CONTROL

Roland Mena

Executive Director

Don Merritt

Compliance/Performance Bureau Chief

Tom Woodgerd

Systems Analyst

TABLE OF CONTENTS

| | |
|--|----------|
| EXECUTIVE SUMMARY | 1 |
| SECTION 1: AGENCY IT PLAN ACCOMPLISHMENTS – GOALS & OBJECTIVES..... | 2 |
| <i>1.1 Goals</i> | <i>2</i> |
| SECTION 2: IT INITIATIVES STATUS UPDATE..... | 6 |
| <i>2.1 IT Initiatives (Taken from 2008 plan and 2009 update).....</i> | <i>6</i> |
| SECTION 3: ADDITIONAL INFORMATION - OPTIONAL..... | 7 |

EXECUTIVE SUMMARY

The Montana Board of Crime Control (MBCC) is pleased to have the opportunity to present its Biennial Report. There are currently a number of projects underway to enhance information technology systems. These applications and databases have become critical players in the process of supporting our mission. Several major custom applications have recently been implemented. MBCC is proud of the success of these systems and is currently looking at several additional enhancements.

Our Grant Management Information System (GMIS) is a great success. It tracks and automates most of the grant management activities within the agency. It has recently been enhanced to provide better access for external customers.

MBCC's National Incident Based Reporting System (NIBRS), has put Montana at the forefront of state crime data collection. We are very excited about upcoming opportunities to add Indian Lands crime statistics to our database. There was a funded EPP item to make the NIBRS information even more accessible to law enforcement and the public through a sophisticated web statistical analysis interface. This project is expected to be completed by 12/31/2010.

Our other initiative, the Juvenile Detention Reporting System (JDRS), is in production. It will improve oversight and management in this very important area. There was a funded EPP item to provide funding for maintenance and user interface fees for this system.

MBCC continually works with its partners in the field and other states to review and analyze its use of technology to ensure that it employs cost effective, and well received IT solutions.

SECTION 1: AGENCY IT PLAN ACCOMPLISHMENTS – GOALS & OBJECTIVES

1.1 Goals

Goal Number 1:

| | |
|--|--|
| ITG 1 | Provide IT support for the process of making critical grant funding available to Montana public safety agencies. |
| Description: MBCC has developed a Grant Management Information System. It has a web interface for subgrantees and board members as well as extensive accounting and reporting information for MBCC grant and accounting managers. | |
| Benefits: The Montana local, state and private nonprofit agencies who are the primary recipients of the grants benefit from better information availability and easier grant application and monitoring processes. | |
| | |

Supporting Objective/Action

| | |
|---|---|
| ITO 1-1 | Continue to support the Grant Management Information System (GMIS) |
| Accomplishments: MBCC has continued to monitor and update the application. Reported bugs are fixed promptly. Minor updates due to changes in state and federal requirements are being applied as needed. | |
| Status: The application is stable and functioning well at this time. | |
| Supporting Objective/Action | |
| ITO 1-2 | Enhance the GMIS System with OSAS (Online SubGrant Application System and GWIS (Grant Web Information System) |
| Accomplishments: MBCC in conjunction with Axiom IT Solutions, Inc. has completed OSAS and GWIS. | |
| Status: The applications are stable and functioning well at this time. | |

Goal Number 2:

| | |
|--------------|---|
| ITG 2 | Improve the overall quantity, accuracy and availability of Montana crime activity and detention data. Continue to improve the reporting to federal agencies, such as federal grantors and the FBI. |
|--------------|---|

| | |
|---------------------|---|
| | |
| Description: | MBCC maintains a number of database systems that collect and disseminate Montana juvenile and adult crime information, detention center information and law enforcement personnel information. See ITO 2-1 below. |
| Benefits: | Ability to provide adult and juvenile crime statistics to Montana agencies and the FBI. |
| | |

Supporting Objective/Action

| | |
|---|--|
| ITO 2-1 | Continue maintaining and enhancing MBCC crime data collection systems. These include National Incident Based Reporting System (NIBRS), Juvenile Detention Tracking System (JDRS), Indian Lands Crime Data Collection, Drug Task Force Crime Data Collection, Juvenile Offense Statistical Data (CAPS & JCATS), Adult Detention Center System, Law Enforcement Manpower Database, Victims of Domestic and Sexual Violence database (AVID) . |
| <p>Accomplishments: NIBRS is being upgraded to a more current database and an enhanced reporting and analysis web interface. NIBRS data input through the web is also being made available in order to accommodate smaller jurisdictions such as tribes. Improvements to the JDRS data import routines have been made, and a new agency is about to be added. The AVID system is in production. MBCC has undertaken a project to start collecting mental health related incident data.</p> <p>Status: The NIBRS upgrade was delayed a few months. MBCC was not satisfied with the first RFP responses. Changes were made and the RFP was re-issued. Vendors were selected from the second set of responses. The project is on schedule at this time. All other MBCC crime data collection systems are in production and functioning well.</p> | |
| | |
| | |

Supporting Objective/Action

| | |
|---|--|
| ITO 3-2 | Continue maintaining and enhancing the MBCC public web site with Montana crime data and information. |
| <p>Accomplishments: The MBCC public web site continues to be enhanced and expanded. In July of 2010 the Interactive Montana Crime Prevention and Data Map was added. This provides crime statistics and crime prevention activities by county.</p> <p>Status: The MBCC public web site is maintained and up to date. Items are added and removed on almost a daily basis.</p> | |

Supporting Objective/Action

| | |
|--|---|
| ITO 3-3 | Provide IT support for public safety conferences. |
| <p>Accomplishments: The 3 day 2009 Montana Crime Prevention Conference was held in Bozeman. Attendance was significantly increased from the year before. IT support included providing laptops, projectors and other audio video equipment as needed.</p> <p>Status: The 3 day 2010 Montana Crime Prevention Conference will be held in Bozeman in October this year as well. It covers topics such as terrorism awareness, juvenile detention</p> | |

alternatives, exploitation of the elderly, prescription drug abuse, restorative justice, victim services, DUI law enhancement, school resource officers and mental health and the justice system.

Goal Number 3:

| | |
|--|---|
| ITG 3 | Leverage current technologies to provide knowledge sharing opportunities for Montana public safety agencies. |
| Description: MBCC provides and supports many web sites, publications and conferences that provide information about and encourage the sharing of important public safety information. | |
| Benefits: All Montana public safety agencies and many other state and federal agencies benefit from enhanced availability of this information. | |
| | |

Supporting Objective/Action

| | |
|--|---|
| ITO 3-1 | The Crime in Montana Publication |
| Accomplishments: Crime in Montana 2008-2009 was published July of 2010. This document includes statistics and analysis from virtually all of the crime data collection databases that MBCC maintains. All Montana public safety entities and many other state and federal entities utilize this information for the process of analyzing crime. This ultimately leads to improved crime prevention capabilities in Montana. | |
| Status: 2008-2009 Crime in Montana was published and made available online at the MBCC public web site in July of 2010. | |

Goal Number 4:

| | |
|--|---|
| ITG 4 | Continue to enhance the efficiency and effectiveness of Board of Crime Control staff through the improved delivery of technology in-house. |
| Description: Provide up to date and cost effective computer hardware and software to MBCC staff. | |
| Benefits: This contributes to the ability of staff to perform work tasks efficiently and effectively. | |
| | |

Supporting Objective/Action

| | |
|---|---|
| ITO 4-1 | Maintain MBCC desktop workstations at current technology levels. |
| Accomplishments: All MBCC desktop workstations and printers have been kept up to date according to state standard replacement schedules. | |

Status: All MBCC desktop workstations and printers are within the current 5 year replacement cycle.

Supporting Objective/Action

| | |
|---|--|
| ITO 4-2 | Provide data and desktop security through pro-active security protection and regular monitoring. |
| Accomplishments: Security procedures and policies have been followed. There have been no security breaches of MBCC desktops or MBCC managed servers. | |
| Status: Virus scanners and software patches are up to date. Users are periodically informed of current threats. | |

Supporting Objective/Action

| | |
|--|--|
| ITO 4-3 | Provide redundant backup and restore capabilities for all agency data and files. |
| Accomplishments: Backup procedures and policies have been followed. There have been no incidents with insufficient backup. | |
| Status: MBCC has an on-site backup/recovery system that is updated on a daily basis. The media are kept in a fire proof safe. There is also an off-site backup/recovery system updated 3 times per week, in case of catastrophic building or media failure. | |

SECTION 2: IT INITIATIVES STATUS UPDATE

2.1 IT Initiatives (*Taken from 2008 plan and 2009 update*)

Initiative 1 - Title: Juvenile Detention Reporting System

Description: MBCC may be incurring additional charges for the Juvenile Detention Reporting System (JDR). DOA ITSD may be charging MBCC a \$35 per user Citrix licensing fee for 15 users starting next biennium. This would come to \$6,300 per year. Also the Handel Information Technologies company is charging MBCC \$8,000 per year for software maintenance.

EPP Number:

Status : *Ongoing*

Funding: *Funded*

Initiative 2 - Title: NIBRS Web Statistics Enhancement

Description: MBCC has begun a project to upgrade and enhance the National Incident Based Reporting System (NIBRS). This application is used to collect and disseminate Montana crime data. The current application is collecting data from local and state law enforcement agencies and exporting it to the FBI. Montana is among a small group of states that are 100% NIBRS certified with the FBI. Due to ongoing issues with the current system and the declining nature of the application and programming language, MBCC is procuring a new NIBRS repository. It will have a new web based statistical analysis tool and a web data entry interface. Both of these are missing with the current system.

EPP Number:

Status: *Ongoing (projected completion date = 12/31/2010)*

Funding: *Funded*

SECTION 3: ADDITIONAL INFORMATION - OPTIONAL